

2007, NOVEMBER 16, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Chapman, Collins, Cromack, Davison, Dayton, Epstein, Fabiszak, Ferrin, Hitchcock, Hunting, Johnson, Kelleher, Lebwith, Livera, Niggles, Parker, Scheerer and Twomey. Alexandra Giambruno ,Childrens' Room Librarian and Grace Price, a staff member were also present. Absent: Carey, Furlaud, Hausemann-Cortes, Kennedy, Mercer and Ross.

The minutes were accepted as read.

Treasurer' Report: Sara's report through October 2007 is as follows:

Total Revenue	\$1,457,900
Total expenses	\$1,239,032
Surplus	\$218,868
Capital Expenses	\$50,182 ytd

A motion was passed to approve the October 2007 warrant.

A motion was passed to accept the treasurer's report.

Don Hunting and Sara will be attending a Financial Accountability Training Workshop sponsored by SCLS at the Riverhead Free Library on November 27<sup>th</sup>. The state is going to require all library trustees to attend four hours yearly at training work shops as part of their duties.

Director's Report: Dennis asked Alexandra Giambruno and Grace Price to demonstrate a childrens' program called Educationcity.com which is an interactive learning program for children aged 4 to 12. It costs \$1,070 for one year.

There has been difficulty in hiring personnel for the front desk. They receive \$12 per hour and have to work weekends.

A motion was passed to retain Hank Wikman to repair and reseal the window sills in Betty's room upstairs and the sill below at a cost of \$2,250. His bill will be submitted to Ben Krupinski.

A motion was also passed to have Enviro install a split system heat pump for the upstairs area at a cost of \$7,130.

A motion was passed to approve the increased SCLS budget of \$21,683 up from \$20,928 last year.

Contests are being planned for children and adults and patrons are being asked to contribute old photos of sports for the Long Island Collection.

Fund raising: Calendars are going with letters to donors and authors and brochures to prospective donors. The fall appeal is going out in 2 weeks.

Stuart Epstein recommended that we go over figures in January or February.

Arleen West has been working on a library data base.

Library Society: We are up \$21,758 from last year. The name Novel Night has been changed to "Nights of the Round Table". The event will take place on August 9<sup>th</sup>, 2008.

The Book Sale on October 27<sup>th</sup> netted \$970. The \$2000 from the sale of the De Menil books at a silent auction will be used to purchase books for the library.

The Board then voted to enter Executive Session to deal with a personnel issue.

A motion was passed to conclude the Executive Session and reopen the regular meeting.

Upon returning from Executive Session the Chair stated that the Board reviewed the performance of the Director and unanimously approved a 3 year contract with him to commence on January 1<sup>st</sup>, 2008.

Special Events: Howard Lebwith reported that a marathon race with 700 people participating for Project Most, netted \$25,000 and the organizers are hoping to attract 15,000 people next year.

The next meeting will be on December 21<sup>st</sup> at 3:30 p.m. so as to attend the annual Christmas Party afterwards with the staff.

The meeting was adjourned at 5:45 p.m.

Barbara H. Scheerer, Secretary