

2006, OCTOBER 20, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Chapman, Collins, Cromack, Hunting, Kelleher, Kennedy, Lebwith, Livera, Mercer, Niggles, Scheerer and Twomey. Sheila Rogers was present and also Joan Osborne. Absent: Carey, Davison, Epstein, Ferrin, Furlaud, Hitchcock, McGuirk, Parker and Ross.

The minutes were approved with two corrections: We are waiting for LIPA not LILCO and the total amount of donations this year should be \$182,408.

Treasurer's Report: Don Hunting provided the Treasurer's report in Stuart's absence; He gave the following Report:

Revenues: \$1,406,774

Expenses : \$1,047,707

Surplus: \$359,067

Less Capital Items: \$255,744

Upon a motion made and unanimously passed the Treasurer's Report was accepted.

Don requested a motion accepting the 2005 audit. He stated the audit had no surprises and pretty much confirmed everything previously reported regarding last year's finances. He ended his comments by referring to a sentence in the report which gives the misleading impression that the library had a deficit last year. He indicated that such a paper deficit is due to the municipal nature of our accounting system but doesn't reflect reality since our system does:

- 1) not recognize the substantial income received from more than 4 million dollars in reserve funds accumulated over past decades, and
- 2) not recognize gifts raised in a prior year for projects and work performed in the audited year.

Upon a motion made and unanimously passed the 2005 Audit was accepted with the aforementioned notation.

Director's Report: Diana Dayton is away and will be back on October 29<sup>th</sup> but left her report as follows: A new part-time circulation assistant, Claudia Smith, has been hired and Thomas Reid has been hired as a part-time page. Marlene Feehan will be leaving October 27<sup>th</sup> because of the housing issue here and the long commute she has had to

make. We are very sad to see her go. Our circulation statistics are up all around over last year and our Live on Line Homework Help received 40 hits, a very high number as it only started on September 11<sup>th</sup>. Diana has asked the board to approve a delayed opening of the library on the morning of November 3<sup>rd</sup> so as to allow the staff to attend a program presented by Eastern Suffolk BOCES, EAP titled "Dealing with Difficult People" A motion was passed to have the library open at 11 a.m. that day.

President's Report: The Search Committee received six resumes after having advertised publicly and through SCLS and interviewed two viable candidates. The search was narrowed down by having 2<sup>nd</sup> and 3<sup>rd</sup> interviews and a candidate was selected who the committee felt would fit our library perfectly and had the proper qualifications. His name is Dennis Fabiszak, currently an assistant director and head of Information Technology at Mastic –Moriches-Shirley Library System. He has a BS in Information Technology from SUNY Empire State College and a Master of Library Science from State University of NY Queens College. He lives in Southampton and is married with two children.

The committee also researched what the salary for this position is at other SCLS libraries. The starting salaries range from \$95,000 to over \$110,000 depending on the size of the library and the qualifications of the director.

A motion was passed unanimously by those present to hire Dennis at a starting salary of \$95,000 plus the competitive health insurance coverage of 75% of cost for his family and normal employee benefits. He can start on November 6<sup>th</sup>. Diana Dayton will be helping Dennis make a smooth transition into his new position.

Grounds: Ann Chapman went around with Ray Smith to look at trees on the property. He made a list with prices of pruning. Afterwards, Sara Davison and Ann chose which trees took priority for pruning for a total of \$2400.

An anonymous donor has given two benches to the library for the Grace Lee Roberts Terrace. One is in memory of Kate Cameron and the other in memory of the donor's dog. Ann will contact the Tree Committee of the LVIS to find out where to order plaques. The Garden Club of East Hampton found a large wasp nest while they were cleaning up the Grace Lee Roberts Terrace. It has been removed.

Building: Bruce Collins reported that grading and seeding has been done and we are still waiting for LIPA to install the transformer.

Long Island Room: The committee will meet on October 24<sup>th</sup> with Steve Boerner to discuss disaster plans for the Collection as we are very susceptible to a bad storm. Allen Livera will attend the meeting to find out what kind of equipment we should need. A report will be given at next month's meeting.

Library Society: Sheila Rogers reported that we have received \$187,000 this year compared to \$178,000 from last year. The calendars, which we began sending out in 2000, will be mailed out to donors. The cost of advertising in them is \$1500. We are in

need of more historical facts to use in them. The year –end mailing for the appeal will be started. We received two unsolicited contributions for the Children’s Room Addition which makes a total of \$92,000 so far.

Special Events: Howard Lebwith is thinking about having a Limerick Contest in March and planning another Poetry Contest in April with Daniel Thomas Moran again as a judge. Other events are being planned for the winter months; Mike Bottini with his books on local trails and kayaking on November 18, Ben Baglio discussing “String of Pearls” on December 7th and Lona Rubenstein with her advice on poker”Getting Back in the Game” on January 6<sup>th</sup>.

The next meeting will be held on November 17th at 4:00 p.m.

The meeting was adjourned at 5:05 p.m.

Barbara H. Scheerer, Secretary