

2006, NOVEMBER 17, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Carey, Chapman, Collins, Epstein, Fabiszak, Ferrin, Hitchcock, Hunting, Kelleher, Lebwith, Livera, Mercer, Parker, Scheerer and Twomey. Absent: Cromack, Davison, Furlaud, Kennedy, McGuirk, Niggles and Ross. Sheila Rogers was present, also Joan Osborne and Susan Ecker.

The new director, Dennis Fabiszak, was welcomed to his first board meeting.

The October minutes were accepted with some corrections by Ann Chapman about the grounds. The cost of pruning by Ray Smith of trees chosen by Ann and Sara Davison will be \$2400 and Ann will contact the LVIS to find out where to order plaques for the two donated benches.

The Treasurer's Report was as follows:

Revenue YTD: \$1,430,769

Expenses YTD: \$1,164,892

Capital Items: \$107,791

Surplus: \$158,086

A motion was passed to accept the treasurer's report.

We have received two bequests: \$1360 from the David Porter estate and a last gift of \$7300 from the Julie Nagle estate. Both bequests will go into the Long Range Capital Account. A motion was passed to send letters of thanks to both people in charge of these bequests.

Director's report: Some of Dennis's report was written by Diana Dayton before she left. The Springs library needs a new computer and a motion was passed to purchase a Gateway, costing \$798 or no more than \$1000 for them which will tie into ours. They are installing optonline.net.

Dennis also asked for a motion to close the library on Christmas Eve and New Year's Eve which both come on a Sunday this year. The motion was passed.

Another motion was passed to authorize a board member to sign a ballot approving the SCLS budget increase.

Garrison Lutz will be moved to be head of reference, replacing Marlene Feehan who has left. He will receive a salary of \$50,000 and hire his own replacement.

Dennis reported that there was a fire drill on the 2<sup>nd</sup> day he started at the library. Eight fire trucks came and firemen with all their latest technology to test the building and all the fire hydrants and exits. They were very concerned about the Long Island Collection and advised special care for that room. Dennis is working on a manual with guidelines for the protection of the collection in an emergency. A letter was written thanking the fire chiefs and officers.

There will be a holiday party for board members and staff after the December meeting. The hostesses and host will be Liz Carey, Patti Ferrin, Howard Lebwith, Doreen Niggles, Gail Parker and Bobby Scheerer.

359 students signed on to the Tutor.Com program in October. A survey will be done at the end of the year to find out how successful the program has been. It was suggested that the program should be demonstrated to parents at PT meetings at the schools.

Grounds: Diana Dayton and Allen Livera met with Enviro Systems who want to install air-purifiers and humidifiers to conserve the books in the Long Island Collection. The building committee will report next month on the cost of the new electrical system, repairs to the storm sash and installation of a new front door which has been ordered. The door will be installed after Thanksgiving by Ben Krupinski's men with no charge for his work.

Library Society: Sheila Rogers reported that 1200 calendars have arrived at the library with 750 being mailed out to society members. 8000 went to the printer and will be sold at Bookhampton. We have received \$192,000 so far this year up from \$178,000 from last year.

Dennis Fabiszak asked the board to pass a motion to allow one staff member to take her vacation days in January instead of December so as to not leave the staff short-handed over the Christmas holidays. The motion was passed.

The next meeting will be held on Friday, December 15, at 3:30 p.m. to allow time for the Christmas Party after the meeting.

The meeting was adjourned at 5:10 p.m.

Barbara H. Scheerer, Secretary