

2006, DECEMBER 15, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Chapman, Collins, Cromack, Davison, Epstein, Fabiszak, Ferrin, Hunting, Lebwith, Livera, McGuirk, Mercer, Niggles, Parker, Scheerer and Twomey. Joan Osborne, Eleanor Ratsep and Sheila Rogers were also present and Town Supervisor William McGintee. Absent: Carey, Furlaud, Hitchcock and Ross.

The minutes of the November minutes were accepted with one correction: Garrison Lutz's last name was incorrect.

The treasurer's report through November of 2006 is as follows:

Total Revenues of:	\$1,453,939
Operating Expenses of:	\$ 1,273,628
Operating Surplus of:	\$ 180,311 (vs. budget of \$136,484)
Surplus after capital Items:	\$ 53,302

A motion was passed to accept the treasurer's report

Director's report: Megan Lepore has been hired as a full-time reference librarian to take over Garrison Lutz's former position. A magnetic board has been instituted at the front desk showing who is in charge of the library on each day. The emergency plan is almost ready which will cover every kind of disaster which might occur. We have received a large collection of books from Gail Sheehy and Clay Felker. Films are being reviewed to be shown in the 2007 Winter Series that the library is co-sponsoring with Guild Hall.

Technology: Arlene West demonstrated a new wireless router with long range antenna, which was purchased from SCLS, and installed, called "Sputnik Wireless Management Solution" which will provide enhanced security and can track usage by users. She asked for a committee to investigate wireless access from outside . such as businesses, etc. Patti Ferrin, Howard Lebwith and Gail Parker volunteered to be on the committee.

Building and Grounds: Two toilets have been replaced. The front door will be installed on the 18<sup>th</sup> and the rear door repaired. A letter of thanks will be sent to Ben Krupinski. East End Lines will paint the lines on the 2 handicapped spaces and two signs will be installed there noting the fines for illegal parking. Mold is starting to form in the new wing and a motion was passed to accept the offer of Enviro for remediation, including

humidifiers and air purifiers at a total cost of \$33,750. Janet Ross has contributed \$10,000 toward the expense of cleaning up the mold.

Long Island Room: the Long Island Room has begun scanning documents which can then be sent by e-mail to patrons who request them. Jack Kelleher will be in charge of the Book Store and has met with Marci Vail. Dennis was thanked for sending out the flyer advertising the sale of the historic books. We will work more with Bookhampton and try to think of other ways to sell the books. We have made \$44,000 so far, which will go into the Long Island Account.

President's report: We have received \$1,000 from an anonymous donor. Doreen applauded the library staff for their excellent work and a motion was passed unanimously to award them a Christmas bonus at the discretion of the director.

Capital Campaign: The two following resolutions regarding the DEIS were proposed by Bruce Collins and Stuart Epstein, co-chairs of the Capital Campaign Committee:

RESOLVED that the board approves the submission of the DEIS dated December 1, 2006 to the Village of East Hampton in furtherance of the Library application to construct a new wing as described in that DEIS, and be it further

RESOLVED that our attorneys, Esseks, Hefter & Angel, are authorized to submit an amendment to our original Village application dated April, 2003, which amendment, this Board approved at a regular meeting on June 18, 2004.

The two resolutions were passed unanimously.

Library Society: We have received \$89,931 so far this year which is \$16,00 ahead of last year and we expect a new high next month.

Special Events: Howard Lebwith has sent out flyers for the Poetry Contest in April and is considering partnering with the Star for a limerick contest at some future date. Lona Rubenstein will be talking about her book on poker this Saturday.

The next meeting will be held on Friday, January 19<sup>th</sup> at 4:00 p.m.

The meeting was adjourned at 5 p.m. in time for the Christmas Party for the board and the staff.

Barbara H. Scheerer, Secretary

