

REVISED..... 2005, NOVEMBER 18, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The president, Tom Twomey, called the meeting to order at 4:00 p.m. Present: Cameron, Chapman Collins, Cromack, D'Amato, Davison, Epstein, Ferrin, Hunting, Kennedy, Lebwith, Livera, Niggles, Scheerer and Twomey. A small group from the community was also present. Absent: Furlaud, N. Mercer, Ross and Snyder.

The minutes were approved as corrected.

The treasurer's report was accepted.

There was a discussion concerning a possible conflict of interest involving John McGuirk and a motion was made by Ann Chapman and passed to consult with Kevin Seaman, who had drafted the library's Conflict of Interest Policy, for guidance in this matter.

Director's Report: Sheila Dunlop is screening a film series which will start in January. Our patrons in the computer classes are asking for more hands on use and six laptops have been purchased for classes and the staff. The patron database is being cleaned up. The Horticulture Room needs cataloguing and Ann Chapman is going to ask for a volunteer from the East Hampton Garden Club at their Christmas meeting in December to help out with this. The staff has been reclassifying CDs and weeding the books. They were very helpful in getting out the budget vote.

Building: Bruce Collins reported that there is mold in the oldest part of the building which will have to be dealt with and there have been quite a few power outages.

Christmas Bonuses: Stuart Epstein made a recommendation to give the staff bonuses this year of a week's salary for the regular staff and \$100 for the new members. Great praise for the staff was expressed by Tara and board members. A motion was passed to do this and to give Tara a \$10,000 bonus as Director. She had taken a decrease in salary when she came here and has worked very hard in a new situation plus doing double duty at the very successful Festival Weekend.

Library Society: The 2006 calendars were mailed out with some going to Bookhampton to sell at their store. Sheila Rogers was a tremendous help in getting them out early. \$26,000 has been received so far from the appeal, plus a \$5,000 IBM stock transfer from Sally Edwards which came today. 1300 appeal letters were going out today. The goal is \$234,000.

Long Island Room: An ad has been put in the Star for the Historical Series. There is \$11,700 in the Fund now. We have plastic bags filled with documents from the Gardiner Estate which need to be sorted out. We now have three journals for our collection.

Events. Howard Lebwith stated that there will be a Turkey Walk on Sunday and a Poetry Contest will be held at the library in Poetry Month with a cash prize.

The next meeting will be held on Friday, December 16<sup>th</sup> at 4:00 p.m. Wine and cheese will be served after the meeting.

The meeting was adjourned a 5:30 p.m.

Barbara H. Scheerer, Secretary

## TREASURER'S REPORT

October, 2005

Total Revenues	\$1,210,414
Operating Expenses	\$1,068,542
Operating Surplus	\$ 141,872
Surplus (deficit) after Capital Items	\$ 84,562