

2005, DECEMBER 16, MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The president, Tom Twomey, called the meeting to order at 4:00 p.m. present: Cameron, Chapman, Collins, D'Amato, Davison, Epstein, Ferrin, Hunting, Kennedy, Lebwith, Livera, N. Mercer, Niggles, Scheerer and Twomey. A small group from the community was also present. Absent: Furlaud, McGuirk, Ross and Snyder.

The minutes were approved as corrected, with the correction being that the \$10,000 awarded to the director was a Christmas bonus, not an increase in salary.

The treasurer's report was accepted. Allen Livera, our comptroller, gave the auditors' report for 2004 and a motion was passed to approve it with a round of applause for Allen's hard work.

Director's Report: There have been changes in our accounting system. The Gretz Room is now the Reading Room with periodicals and books and the Bendheim Room is being used for wireless laptop use and meetings with tables and chairs all set up which is much easier for the staff. There have been staff department meetings which have been very productive. Alexandra Giambuno has reorganized the Childrens' Room with new signs in the different areas. More computers are needed for the room. A total of 8000 thousand people are now using the library. The database is being corrected. For 2006 there will be a strong focus on our book collection and providing courteous and excellent service to our patrons. A survey will be conducted to fine out what our patrons want from the library.

Long Island Room: Steve Warner, an archivist, is working fulltime with Marcie Vail identifying the Gardiner Collection and making a full inventory of the Long Island Room.

Building: Bruce Collins reported that we need an upgrade in our electrical system. A motion was passed to spend \$16,579.30 to repair the steps outside the Childrens' Room and fix the entrance door. Environmental Air Quality Systems has put in a bid of \$4000 to measure the air quality in the room underneath the main desk and make a mold inspection. A motion was passed to have them do this. There have been problems with the boiler and the circulating pumps which are all explained in Bruce's very detailed report.

Library Society: Doreen Niggles reported that we budgeted \$234,000 for the year and so far have received \$249,000.

Events: Howard Lebwith is compiling a list of poets of Suffolk and will discuss plans for the Poetry Contest at the January meeting.

Volunteers: Sheila Dunlop, who is the coordinator of the volunteers at the library, introduced Jean Hornick and Jim Sullivan who have been helping with weeding and

shelving the books. Jean has been doing this for a very long time and was given a certificate to Bookhampton. Salina Sykes is teaching the knitting class.

The next meeting will be held on January 20<sup>th</sup> at 4:00 p.m. There will be no meeting in February.

The meeting was adjourned at 5:00 p.m. in time for a Christmas party with the staff.

Barbara H. Scheerer, Secretary

10-10-10

## TREASURER'S REPORT

November, 2005

Total Revenues	\$1,253,612
Operating Expenses	\$1,179,767
Operating Surplus	\$ 73,845
Surplus (deficit) after Capital Items	\$ 7,297